

# E-Tutorial

## NRI - Request for 26QB Refund



**TDS**  
Centralized Processing Cell

## E-Tutorial

1. Important Information of “Refund Request”.
2. Brief Steps of “Refund Request”.
3. Pictorial Guide of “26QB Refund”.



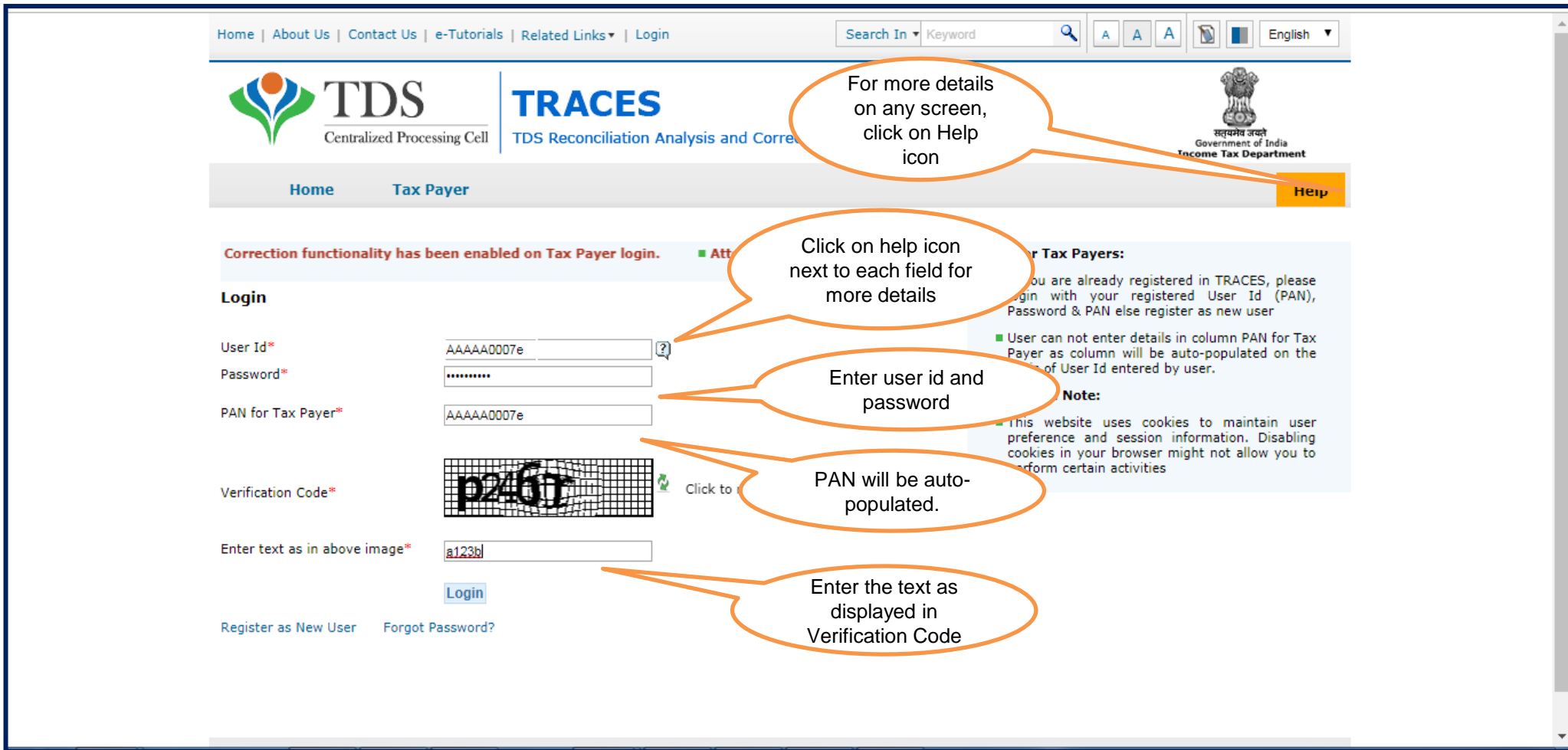
**TDS**  
Centralized Processing Cell

- NRI Taxpayer can apply for 26QB refund from Assessment Year 2014-15 onwards.
- It is mandatory to validate the details by digital signature on TRACES to submit the Refund Request.
- Maximum refund amount will be the available challan balance.
- Sum of maximum refund amount should be greater than Rs. 100 in a refund request.
- No outstanding demand should be present on buyer's PAN/TAN associated with PAN (who are submitting refund request).
- Ensure that all statement wherein the challan(s) has / have been claimed must be processed before claiming refund.
- Ensure that all the details filled in 26QB statement cum challan are true and correct as correction wouldn't be allowed after raising refund request.
- Refund request can not be placed if correction request for the same acknowledgement is under process or initiated.
- Refund request can consist of maximum 1 challan for Assessment year at a time. For different assessment year user need to place a separate request for refund .
- While raising refund request assessment year should be as per 26QB statement cum challan filed.
- Refund cheque will be issued in the name of the buyer's and address as per TRACES profile.

- Step 1** : Login to TRACES website and landing page will be displayed.
- Step 2** : Click on “Request for Refund” under “**Statements/Forms**” tab
- Step 3** : Before submitting the refund request go through the checklist and click on “**Proceed**”.
- Step 4** : Select Appropriate reason for raising the Refund Request, Click on “ **Add Challan**” after selecting appropriate reason for raising Refund Request.
- Step 5** : Give challan details for which Taxpayer wants to claim refund.
- Step 6** : Check Challan consumption details and click to “ **I agree**” for the declaration and click on Proceed.
- Step 7** : Enter Bank Details and click on “Proceed” option.
- **Step8** : Verification Page will be displayed and click on “Proceed” option.
- Step 9** : Confirmation Page : Click on “Submit Refund Request” to continue TDS refund request and validate refund request via “Digital Signature Certificate”.
- Step10** : Successful message will be displayed.
- Step11** : Request will be available under “ **Track Refund Request**” and search refund request either through search option 1 or search option 2 with refund status and remarks. Also, click on “**Preview and print form 26B acknowledgment**”.

# 3. Pictorial Guide of “26QB Refund Request”.

Step 1 : Login to TRACES website with User ID, Password and the Verification code.



The screenshot shows the TRACES website login page. The page header includes navigation links (Home, About Us, Contact Us, e-Tutorials, Related Links, Login), a search bar, and language selection (English). The main header features the TDS Centralized Processing Cell and TRACES (TDS Reconciliation Analysis and Correction Enabling System) logos, along with the Government of India Income Tax Department logo. A navigation bar contains 'Home' and 'Tax Payer' links, and a 'Help' button is visible in the top right corner.

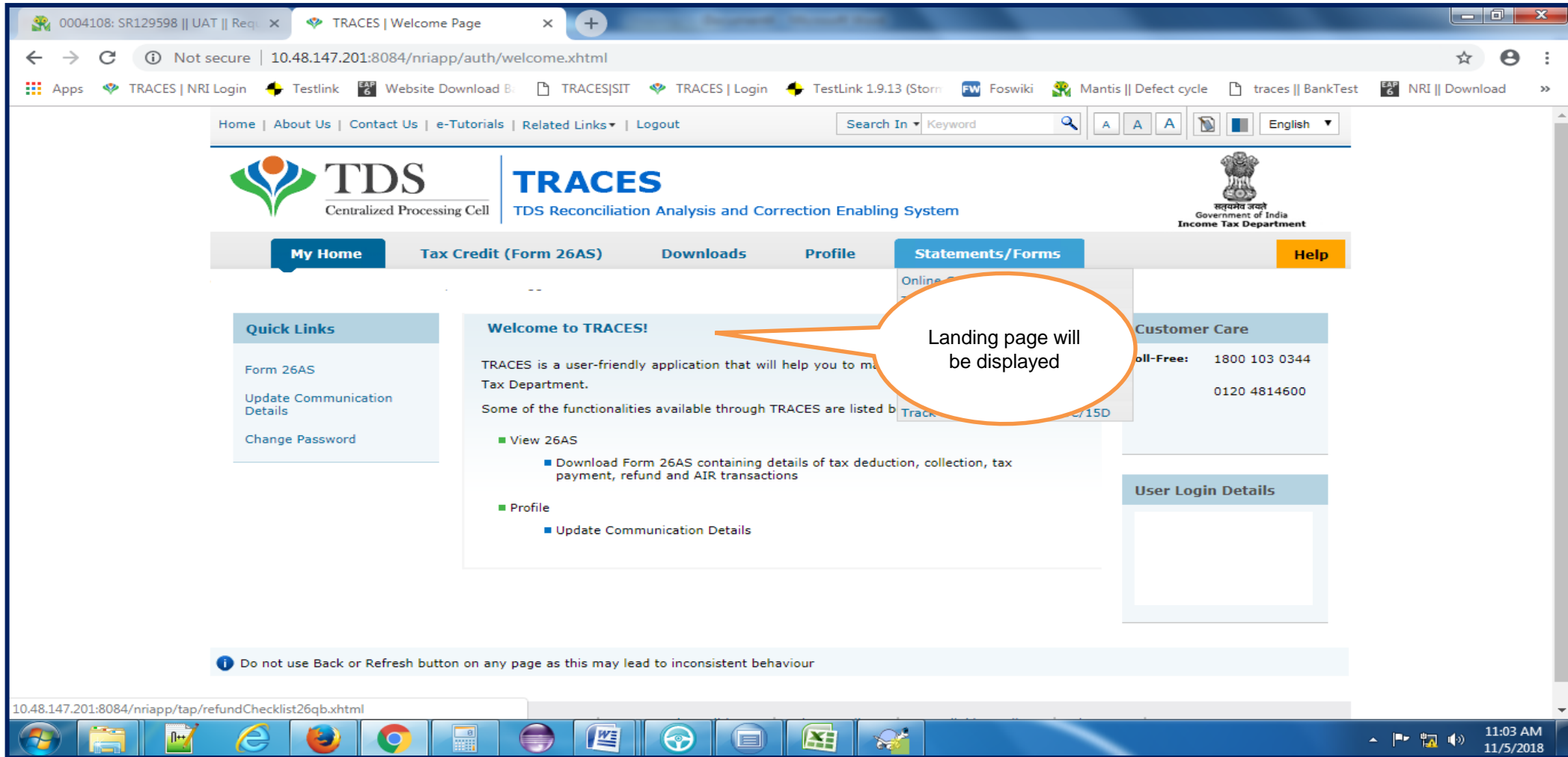
The login section includes the following fields and instructions:

- User Id\***: A text input field containing 'AAAAA0007e'. A callout bubble points to a help icon next to the field with the text: "For more details on any screen, click on Help icon".
- Password\***: A password input field with masked characters. A callout bubble points to the field with the text: "Enter user id and password".
- PAN for Tax Payer\***: A text input field containing 'AAAAA0007e'. A callout bubble points to the field with the text: "PAN will be auto-populated."
- Verification Code\***: A CAPTCHA image showing the text 'p2460'. A callout bubble points to the image with the text: "Enter the text as displayed in Verification Code".

Below the fields is a 'Login' button. At the bottom of the login section, there are links for 'Register as New User' and 'Forgot Password?'. A 'Note' section on the right side of the page provides additional information for Tax Payers, including instructions for existing users and a warning about cookies.

# 3. Pictorial Guide of “26 QB Refund Request”.

Step 1(Contd.) : Landing Page will be displayed on the screen



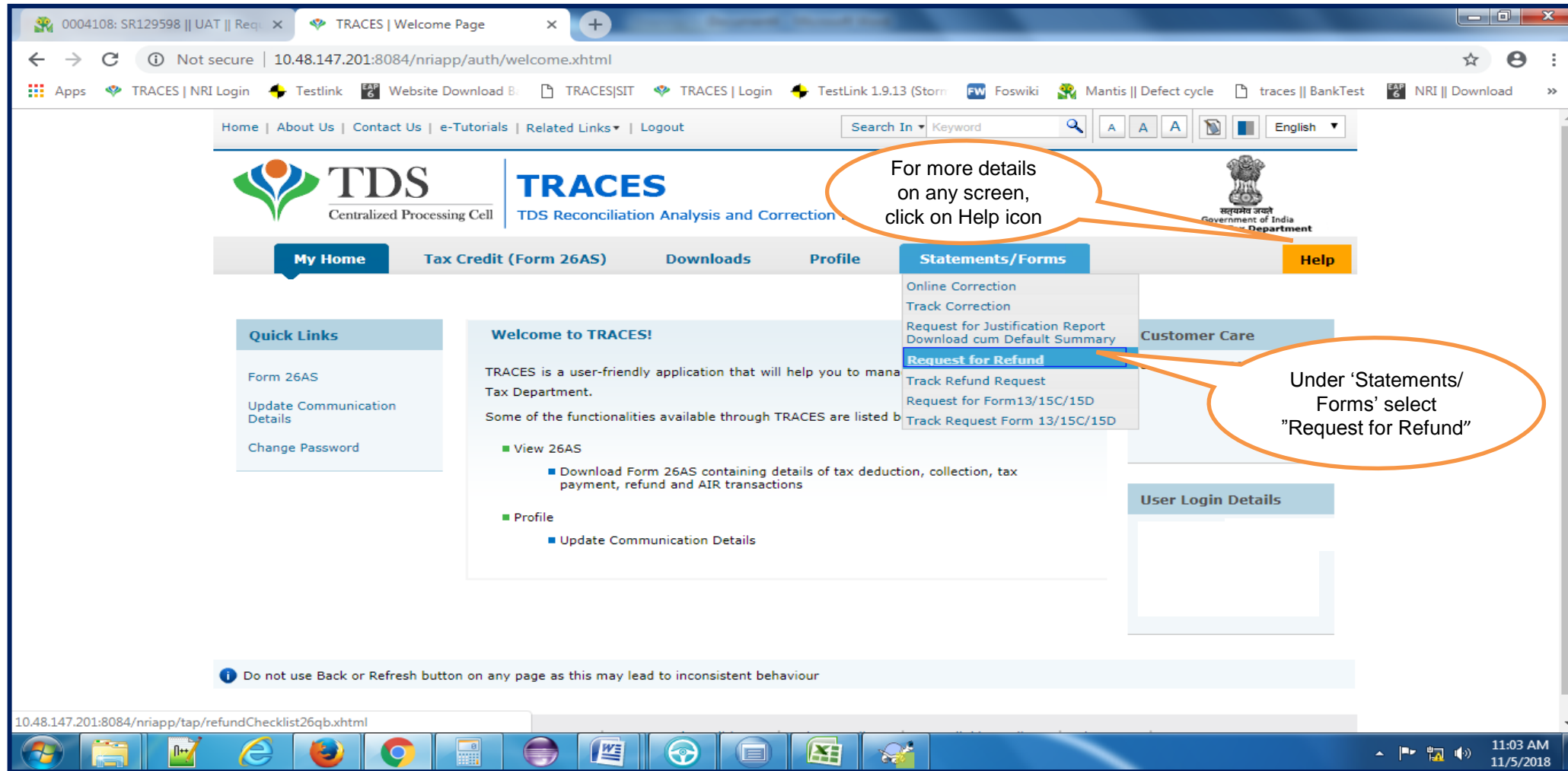
The screenshot shows the TRACES (TDS Reconciliation Analysis and Correction Enabling System) landing page. The browser address bar shows the URL: 10.48.147.201:8084/nriapp/auth/welcome.xhtml. The page features a navigation menu with options: My Home, Tax Credit (Form 26AS), Downloads, Profile, Statements/Forms, and Help. A central banner reads "Welcome to TRACES!" and describes the system as a user-friendly application for tax deduction, collection, tax payment, refund, and AIR transactions. A list of functionalities is provided:

- View 26AS
  - Download Form 26AS containing details of tax deduction, collection, tax payment, refund and AIR transactions
- Profile
  - Update Communication Details

On the right side, there is a "Customer Care" section with toll-free numbers: 1800 103 0344 and 0120 4814600. Below it is a "User Login Details" section. A callout bubble points to the main content area with the text: "Landing page will be displayed". At the bottom, a warning message states: "Do not use Back or Refresh button on any page as this may lead to inconsistent behaviour". The Windows taskbar at the bottom shows the time as 11:03 AM on 11/5/2018.

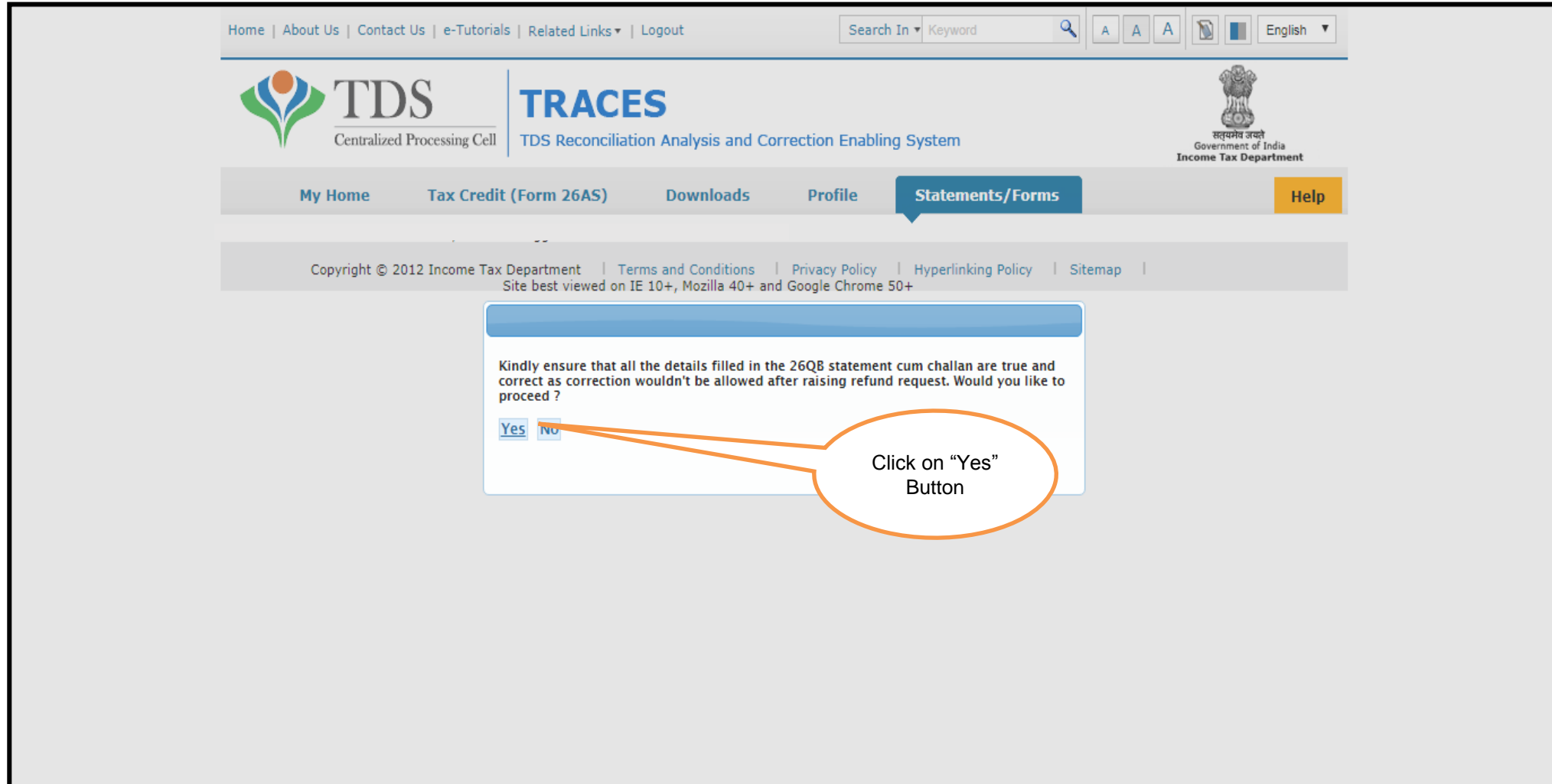
# 3. Pictorial Guide of “26QB Refund Request”.

Step 2: Click on “Request for Refund” under “Statements / Forms” tab.



The screenshot shows the TRACES (TDS Reconciliation Analysis and Correction Enabling System) website. The navigation bar includes 'My Home', 'Tax Credit (Form 26AS)', 'Downloads', 'Profile', 'Statements/Forms', and 'Help'. The 'Statements/Forms' dropdown menu is open, showing options: 'Online Correction', 'Track Correction', 'Request for Justification Report', 'Download cum Default Summary', 'Request for Refund', 'Track Refund Request', 'Request for Form13/15C/15D', and 'Track Request Form 13/15C/15D'. The 'Request for Refund' option is highlighted. A callout bubble points to the 'Help' icon with the text: "For more details on any screen, click on Help icon". Another callout bubble points to the 'Request for Refund' option with the text: "Under 'Statements/Forms' select 'Request for Refund'".

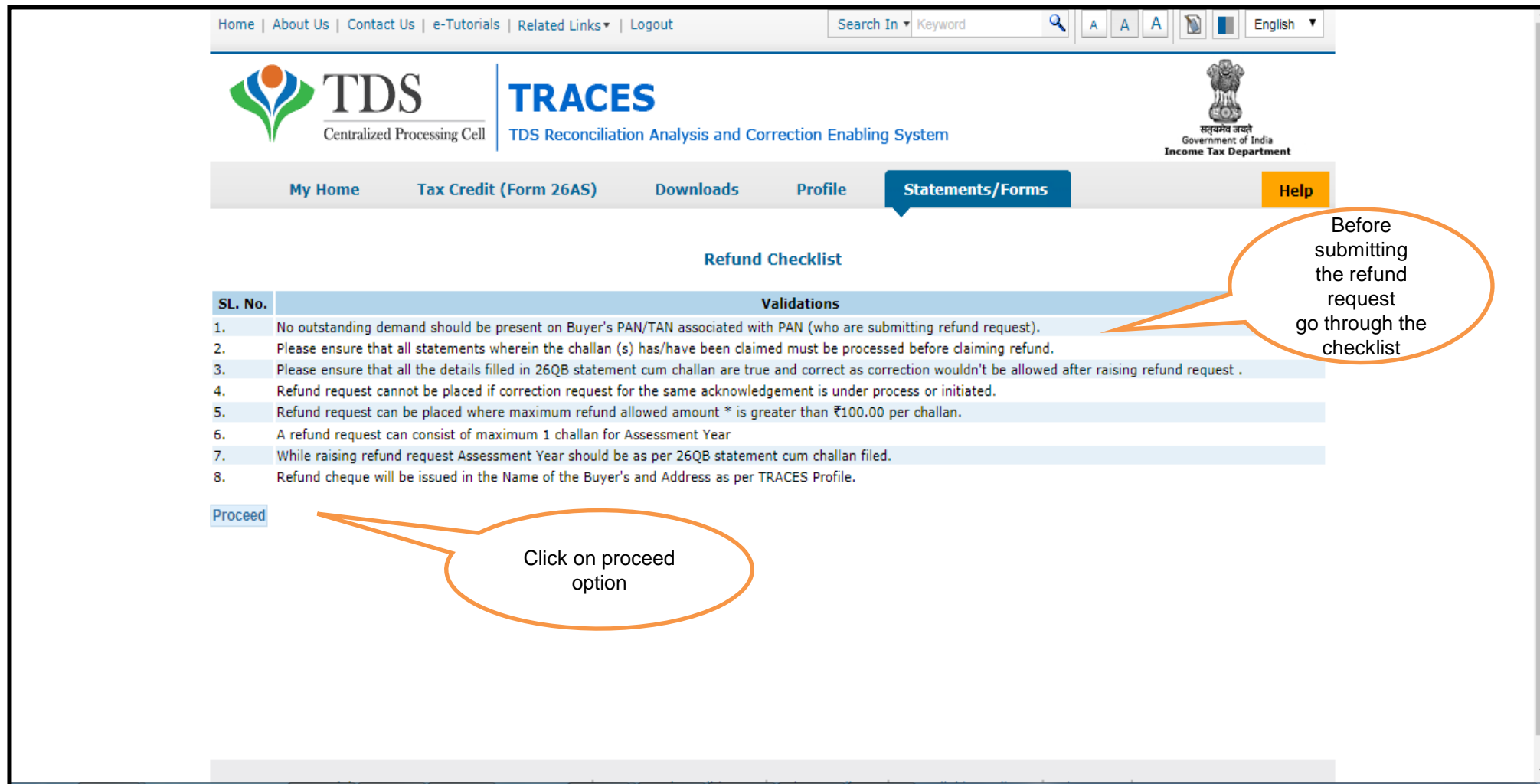
Step 2( Contd.): Click on “Yes” option to continue for “Request for Refund”



The screenshot displays the TRACES (TDS Reconciliation Analysis and Correction Enabling System) portal. At the top, there is a navigation bar with links for Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar and language selection (English) are also present. The main header features the TDS logo and the TRACES title. Below this is a menu with options: My Home, Tax Credit (Form 26AS), Downloads, Profile, Statements/Forms (highlighted), and Help. A footer contains copyright information and technical requirements.

In the center, a dialog box asks: "Kindly ensure that all the details filled in the 26QB statement cum challan are true and correct as correction wouldn't be allowed after raising refund request. Would you like to proceed ?". Below the text are two buttons: "Yes" and "No". An orange callout bubble points to the "Yes" button with the text "Click on 'Yes' Button".

Step 3: Before submitting the refund request go through the checklist and click on “Proceed”.



Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In Keyword

TDS Centralized Processing Cell

TRACES  
TDS Reconciliation Analysis and Correction Enabling System

सत्यमेव जयते  
Government of India  
Income Tax Department

My Home Tax Credit (Form 26AS) Downloads Profile **Statements/Forms** Help

### Refund Checklist

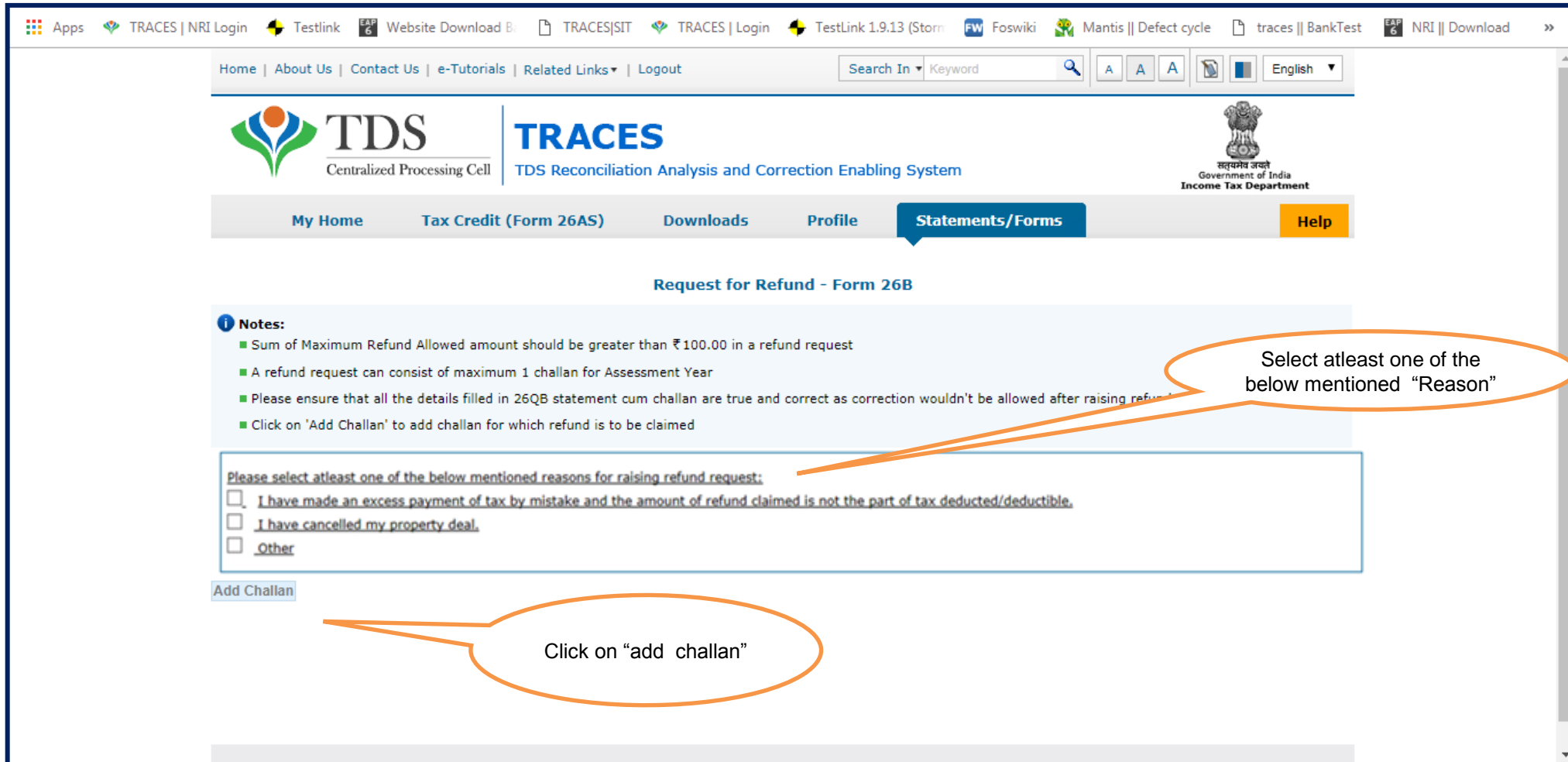
SL. No.	Validations
1.	No outstanding demand should be present on Buyer's PAN/TAN associated with PAN (who are submitting refund request).
2.	Please ensure that all statements wherein the challan (s) has/have been claimed must be processed before claiming refund.
3.	Please ensure that all the details filled in 26QB statement cum challan are true and correct as correction wouldn't be allowed after raising refund request .
4.	Refund request cannot be placed if correction request for the same acknowledgement is under process or initiated.
5.	Refund request can be placed where maximum refund allowed amount * is greater than ₹100.00 per challan.
6.	A refund request can consist of maximum 1 challan for Assessment Year
7.	While raising refund request Assessment Year should be as per 26QB statement cum challan filed.
8.	Refund cheque will be issued in the Name of the Buyer's and Address as per TRACES Profile.

Proceed

Before submitting the refund request go through the checklist

Click on proceed option

## Step 4 : Select appropriate reason for refund and click on “Add Challan”



Home | About Us | Contact Us | e-Tutorials | Related Links | Logout

Search In Keyword

TDS Centralized Processing Cell | TRACES TDS Reconciliation Analysis and Correction Enabling System

My Home Tax Credit (Form 26AS) Downloads Profile Statements/Forms Help

### Request for Refund - Form 26B

**Notes:**

- Sum of Maximum Refund Allowed amount should be greater than ₹ 100.00 in a refund request
- A refund request can consist of maximum 1 challan for Assessment Year
- Please ensure that all the details filled in 26QB statement cum challan are true and correct as correction wouldn't be allowed after raising refund
- Click on 'Add Challan' to add challan for which refund is to be claimed

Please select atleast one of the below mentioned reasons for raising refund request:

- I have made an excess payment of tax by mistake and the amount of refund claimed is not the part of tax deducted/deductible.
- I have cancelled my property deal.
- Other

Add Challan

Select atleast one of the below mentioned “Reason”

Click on “add challan”

### 3. Pictorial Guide of “26QB Refund Request”

Step 4 (Contd..) : After clicking on ‘Other’ reason, a pop-up window will open to mention the reason for raising Refund Request

The screenshot displays the TDS TRACES portal interface. At the top, there are logos for TDS Centralized Processing Cell and TRACES (TDS Reconciliation Analysis and Correction Enabling System), along with the Government of India Income Tax Department emblem. The navigation menu includes 'My Home', 'Tax Credit (Form 26AS)', 'Downloads', 'Profile', 'Statements/Forms', and 'Help'. A pop-up window titled 'Reason for raising the refund request' is open, featuring a text input field and 'Submit' and 'Cancel' buttons. An orange callout bubble points to the text field with the text 'Mention the reason for raising Refund Request'. Below the pop-up, there are notes and a list of reasons for refund request, with 'Other' selected.

**Notes:**

- Sum of Maximum Refund Allowed amount should be greater than the amount of tax deducted/ deductible.
- A refund request can consist of maximum 1 challan for a particular TDS statement.
- Please ensure that all the details filled in 26QB statement are correct.
- Click on 'Add Challan' to add challan for which refund is requested.

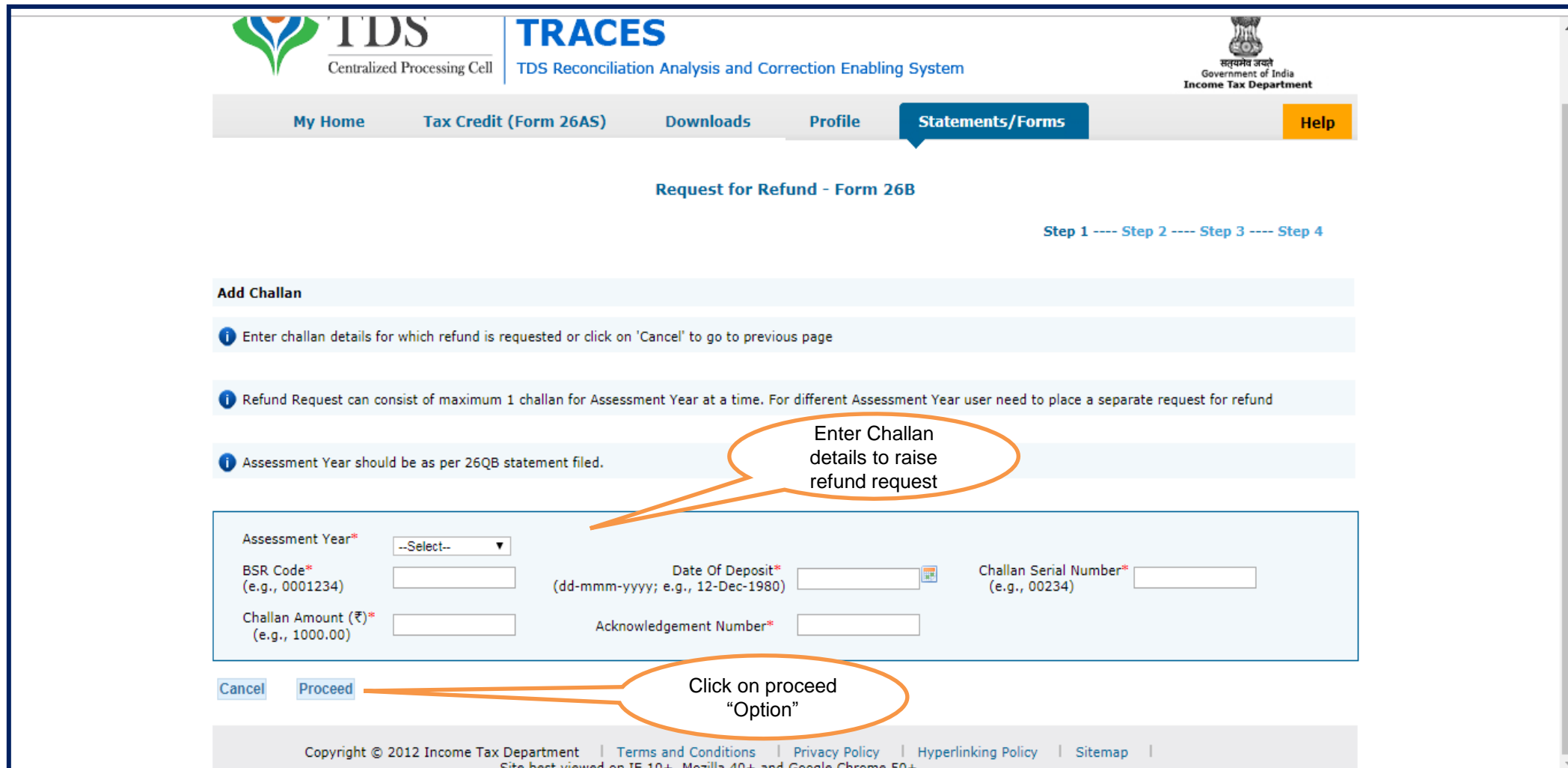
Please select atleast one of the below mentioned reasons for raising refund request. (You can't be allowed after raising refund request)

- I have made an excess payment of tax by mistake and the amount of refund claimed is not the part of tax deducted/deductible.
- I have cancelled my property deal.
- Other.

[Add Challan](#)

**Note:** Taxpayer cannot mention more than 5000 characters in comment box. Only Alphabets , Numbers and special characters like space, single quotes,&, double quotes, comma, ; , and . are allowed

## Step 5: Enter challan details and click on “Proceed”



**TDS** Centralized Processing Cell | **TRACES** TDS Reconciliation Analysis and Correction Enabling System | Government of India Income Tax Department

My Home | Tax Credit (Form 26AS) | Downloads | Profile | **Statements/Forms** | Help

### Request for Refund - Form 26B

Step 1 ---- Step 2 ---- Step 3 ---- Step 4

**Add Challan**

- Enter challan details for which refund is requested or click on 'Cancel' to go to previous page
- Refund Request can consist of maximum 1 challan for Assessment Year at a time. For different Assessment Year user need to place a separate request for refund
- Assessment Year should be as per 26QB statement filed.

Assessment Year\*

BSR Code\* (e.g., 0001234)  Date Of Deposit\* (dd-mmm-yyyy; e.g., 12-Dec-1980)  Challan Serial Number\* (e.g., 00234)

Challan Amount (₹)\* (e.g., 1000.00)  Acknowledgement Number\*

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## Step 6: Accept all the “Declaration” & click “I Agree”.

**i** Enter challan details for which refund is requested or click on 'Cancel' to go to previous page

**i** Refund Request can consist of maximum 1 challan for Assessment Year at a time. For different Assessment Year user need to place a separate request for refund

**i** Assessment Year should be as per 26QB statement filed.

Assessment Year*	2018-19				
BSR Code* (e.g., 0001234)	4658795	(du	017	Challan Serial Number* (e.g., 00234)	05589
Challan Amount (₹)* (e.g., 1000.00)	4000.00	Acknowledgement Number*	JD0002178		

[Cancel](#) [Proceed](#)

**Declaration**

I solemnly declare that the information mentioned above is true and correct to the best of my belief and that:

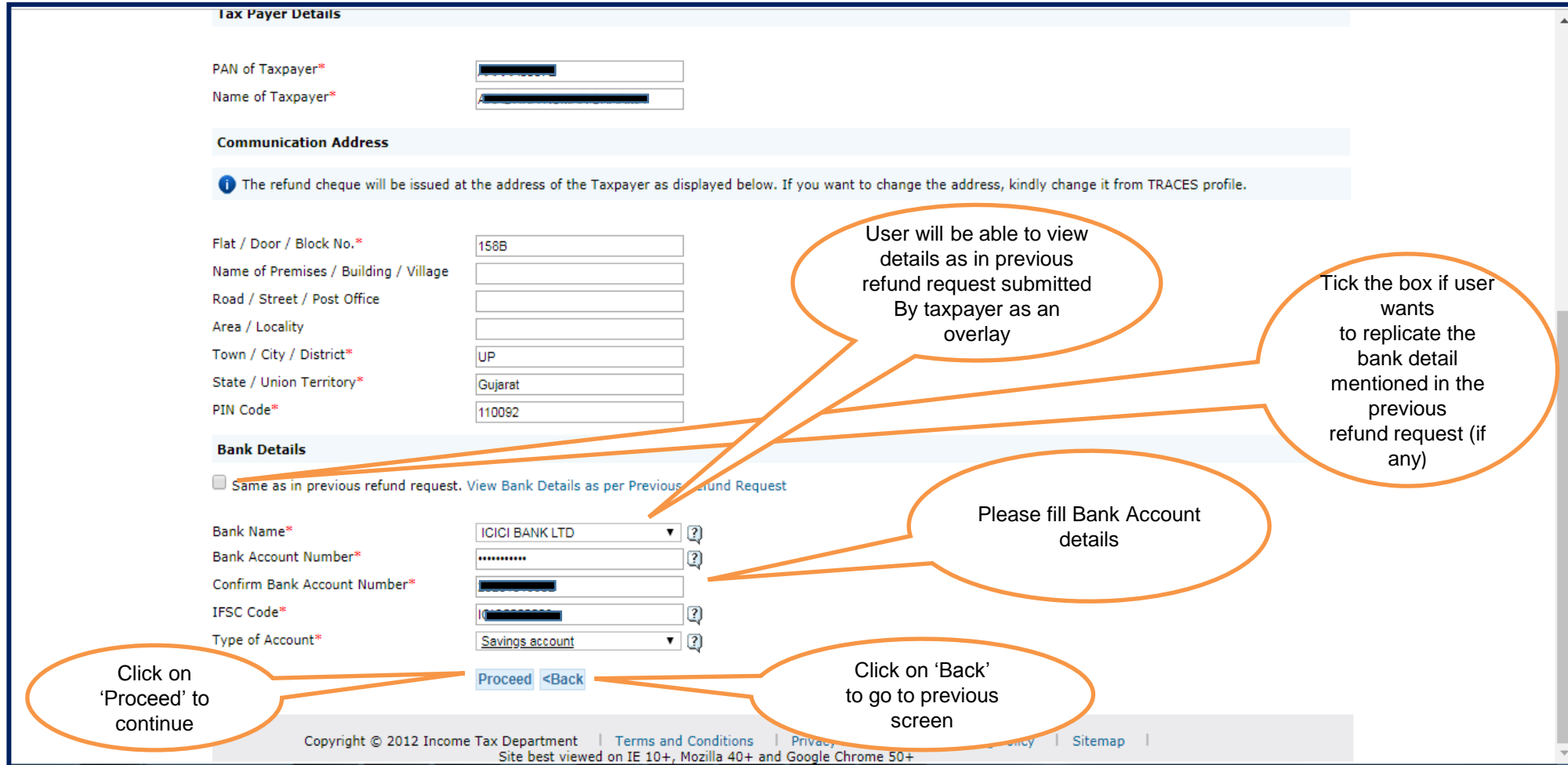
- I confirm that there is no outstanding Income Tax liability.
- The amount available in the challan is correct.
- I have consumed this amount to the extent reflected in the above mentioned statements ONLY and in no other statement.
- The reason for refund selected is correct.

[I Agree](#) [I Disagree](#)

[Cancel](#)

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## Step 7 : Enter Bank Details and click on “Proceed” option



**Tax Payer Details**

PAN of Taxpayer\*

Name of Taxpayer\*

**Communication Address**

*i* The refund cheque will be issued at the address of the Taxpayer as displayed below. If you want to change the address, kindly change it from TRACES profile.

Flat / Door / Block No.\*

Name of Premises / Building / Village

Road / Street / Post Office

Area / Locality

Town / City / District\*

State / Union Territory\*

PIN Code\*

**Bank Details**

Same as in previous refund request. [View Bank Details as per Previous Refund Request](#)

Bank Name\*  ?

Bank Account Number\*  ?

Confirm Bank Account Number\*

IFSC Code\*  ?

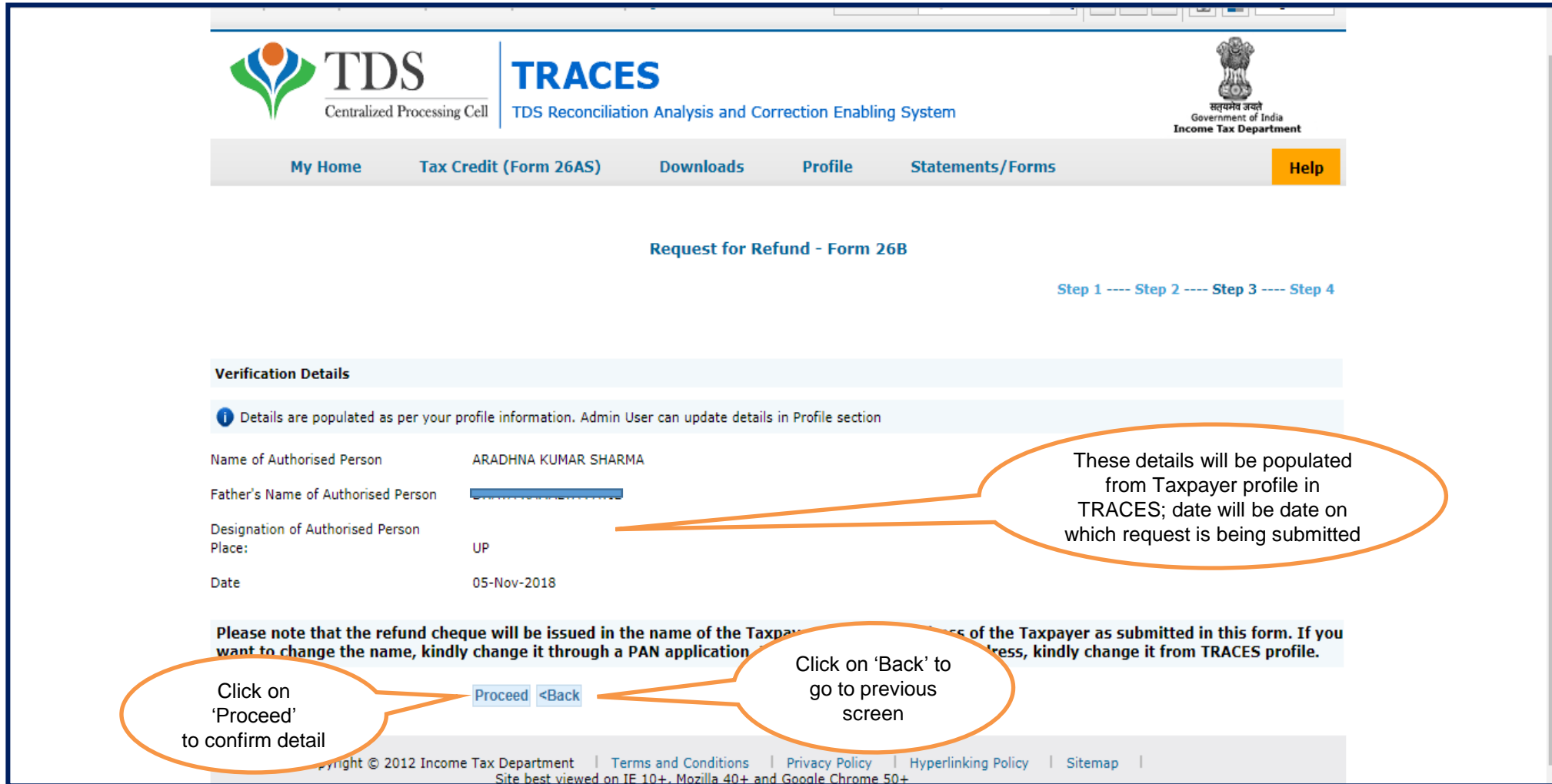
Type of Account\*  ?

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Site best viewed on IE 10+, Mozilla 40+ and Google Chrome 50+

**Annotations:**

- User will be able to view details as in previous refund request submitted By taxpayer as an overlay
- Tick the box if user wants to replicate the bank detail mentioned in the previous refund request (if any)
- Please fill Bank Account details
- Click on 'Proceed' to continue
- Click on 'Back' to go to previous screen

## Step 8: Verification page : Click on “Proceed” to continue refund request



**Request for Refund - Form 26B**

Step 1 ---- Step 2 ---- Step 3 ---- Step 4

**Verification Details**

*i* Details are populated as per your profile information. Admin User can update details in Profile section

Name of Authorised Person	ARADHNA KUMAR SHARMA
Father's Name of Authorised Person	
Designation of Authorised Person	
Place:	UP
Date	05-Nov-2018

Please note that the refund cheque will be issued in the name of the Taxpayer as submitted in this form. If you want to change the name, kindly change it through a PAN application. If you want to change the address, kindly change it from TRACES profile.

Click on 'Proceed' to confirm detail

Click on 'Back' to go to previous screen

These details will be populated from Taxpayer profile in TRACES; date will be date on which request is being submitted

## Step 9 (Contd.) : Confirmation Page : Click on “Submit Refund Request” to continue refund request

**Request for Refund - Form 26B - Confirmation Page**

Step 1 ---- Step 2 ---- Step 3 ----

**Tax Payer Details**

PAN of Taxpayer: AAAAA0007E  
 Name of Taxpayer: ARADHNA KUMAR SHARMA

**Communication Address**


Flat / Door / Block No.: 158B  
 Name of Premises / Building / Village:  
 Road / Street / Post Office:  
 Area / Locality:  
 Town / City / District: UP  
 State / Union Territory: Gujarat  
 PIN Code: 110092

**Bank Details**

Bank Name: ICICI BANK LTD  
 Bank Account Number: 20201019902  
 IFSC Code: ICIC0000558  
 Type of Account: Savings account

[Submit Refund Request](#)

emSigner



Content to Sign:  
 AAAAA0007E^ARADHNA KUMAR SHARMA^AAAAA0007E^1^CR^Mon Nov 05

Certificate Store

Common Name	Issuer Name	Serial No	Expiry Date
test12	e-Mudhra Sub CA for Cl...	773598d8	30-06-2018
test13	e-Mudhra Sub CA for Cl...	1748778a35	02-07-2020
test12	e-Mudhra Sub CA for Cl...	1748778a33	02-07-2020
test11	e-Mudhra Sub CA for Cl...	1748778a31	02-07-2020
test13	e-Mudhra Sub CA for Cl...	773598d9	30-06-2018

View Certificate      Sign      Cancel

All Fields will be Non Editable in confirmation page

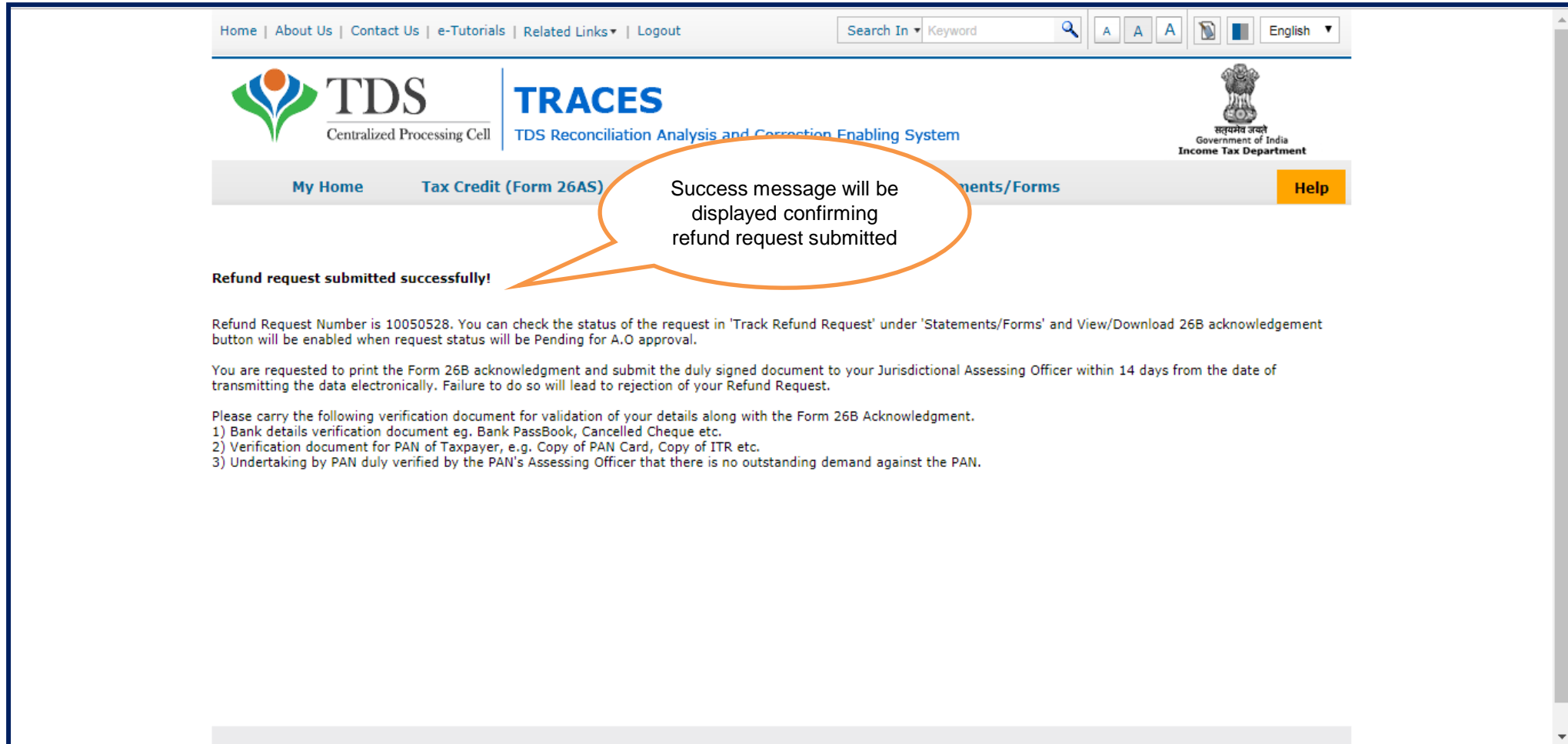
Clicking on 'Edit' for a section will navigate user to the particular screen. User can edit values and proceed

After clicking on 'Submit Refund Request', user has to select the digital signature

Validate DSC

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## Step 10 : Successful message will be displayed



The screenshot displays the TDS TRACES portal interface. At the top, there is a navigation bar with links for Home, About Us, Contact Us, e-Tutorials, Related Links, and Logout. A search bar is also present. The main header features the TDS Centralized Processing Cell logo and the TRACES (TDS Reconciliation Analysis and Correction Enabling System) title. The Government of India Income Tax Department logo is visible on the right. A navigation menu includes My Home, Tax Credit (Form 26AS), Statements/Forms, and a Help button. A callout bubble points to a message box that reads: "Success message will be displayed confirming refund request submitted". Below this, the main content area displays the following text:

**Refund request submitted successfully!**

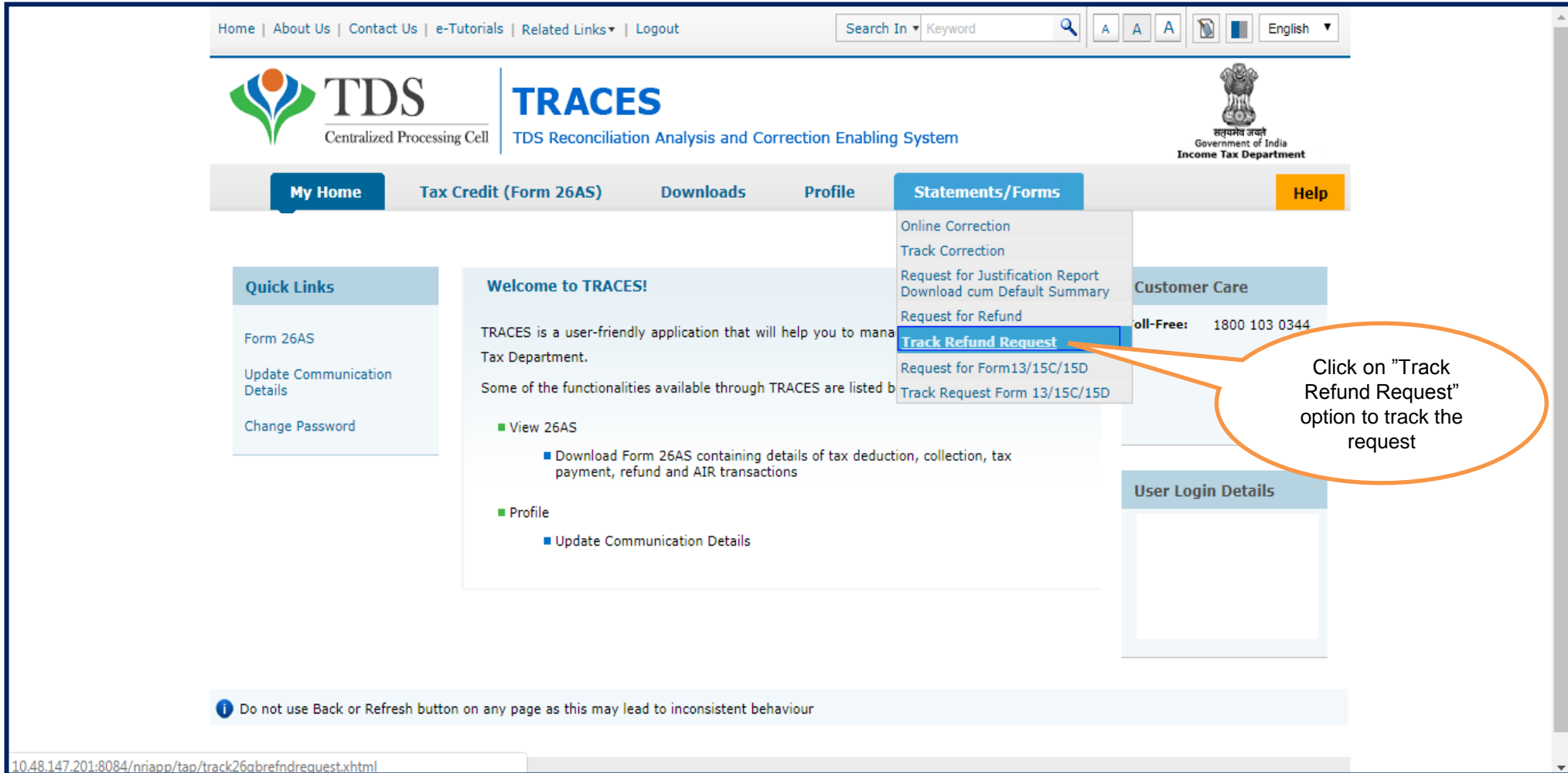
Refund Request Number is 10050528. You can check the status of the request in 'Track Refund Request' under 'Statements/Forms' and View/Download 26B acknowledgement button will be enabled when request status will be Pending for A.O approval.

You are requested to print the Form 26B acknowledgment and submit the duly signed document to your Jurisdictional Assessing Officer within 14 days from the date of transmitting the data electronically. Failure to do so will lead to rejection of your Refund Request.

Please carry the following verification document for validation of your details along with the Form 26B Acknowledgment.

- 1) Bank details verification document eg. Bank PassBook, Cancelled Cheque etc.
- 2) Verification document for PAN of Taxpayer, e.g. Copy of PAN Card, Copy of ITR etc.
- 3) Undertaking by PAN duly verified by the PAN's Assessing Officer that there is no outstanding demand against the PAN.

## Step 11 : Click on “Track Refund Request” to search the request



The screenshot displays the TRACES (TDS Reconciliation Analysis and Correction Enabling System) portal. The navigation bar includes 'My Home', 'Tax Credit (Form 26AS)', 'Downloads', 'Profile', 'Statements/Forms', and 'Help'. The 'Statements/Forms' menu is open, showing options like 'Online Correction', 'Track Correction', 'Request for Justification Report', 'Download cum Default Summary', 'Request for Refund', 'Track Refund Request', 'Request for Form13/15C/15D', and 'Track Request Form 13/15C/15D'. The 'Track Refund Request' option is highlighted with a blue bar and an orange callout bubble that says 'Click on "Track Refund Request" option to track the request'. The main content area shows a 'Welcome to TRACES!' message and a list of functionalities, including 'View 26AS' and 'Profile'. A footer message states: 'Do not use Back or Refresh button on any page as this may lead to inconsistent behaviour'. The URL at the bottom is '10.48.147.201:8084/nriapp/tap/track26qbrefndrequest.xhtml'.

#### Step 11 (Contd.) : Choose “option 1 or option 2” to search Refund Status by clicking on “Track Refund Request”

**Track Status of Refund Request**

Please use either of search options to search Refund Status

Search Option 1     Search Option 2

**Search Option 1**  
Please enter either request number or request date range

Refund Request Number/Refund Validation Request Number     Refund Request Date From  To  [View Request Status](#)

Refund status as “Submitted”™ means that request is under validation process once validated status will changed into Pending for A.O approval >>>>>>> .r151834

Click on a row to select it and click on any button to proceed

Click on 'Approving AO' for the selected row to view the Approving Assessing Officer Details

View/Download Form 26B acknowledgement and View Refund Details button will be enabled when request status will be

Refund Request Number	Assessment Year	Refund Request Date	Refund Amount (₹)	Status As On Date	Refund Status	Date of Submission Form 26B Acknowledgement	Remarks	Approving Assessing Officer (AO)
10050528	2018-19	05-Nov-2018	-	05-Nov-2018	Submitted			

[View Refund Details](#)   [Edit Bank Details/Address Details](#)   [View / Download Form 26B Acknowledgement](#)   [Cancel Refund Request](#)

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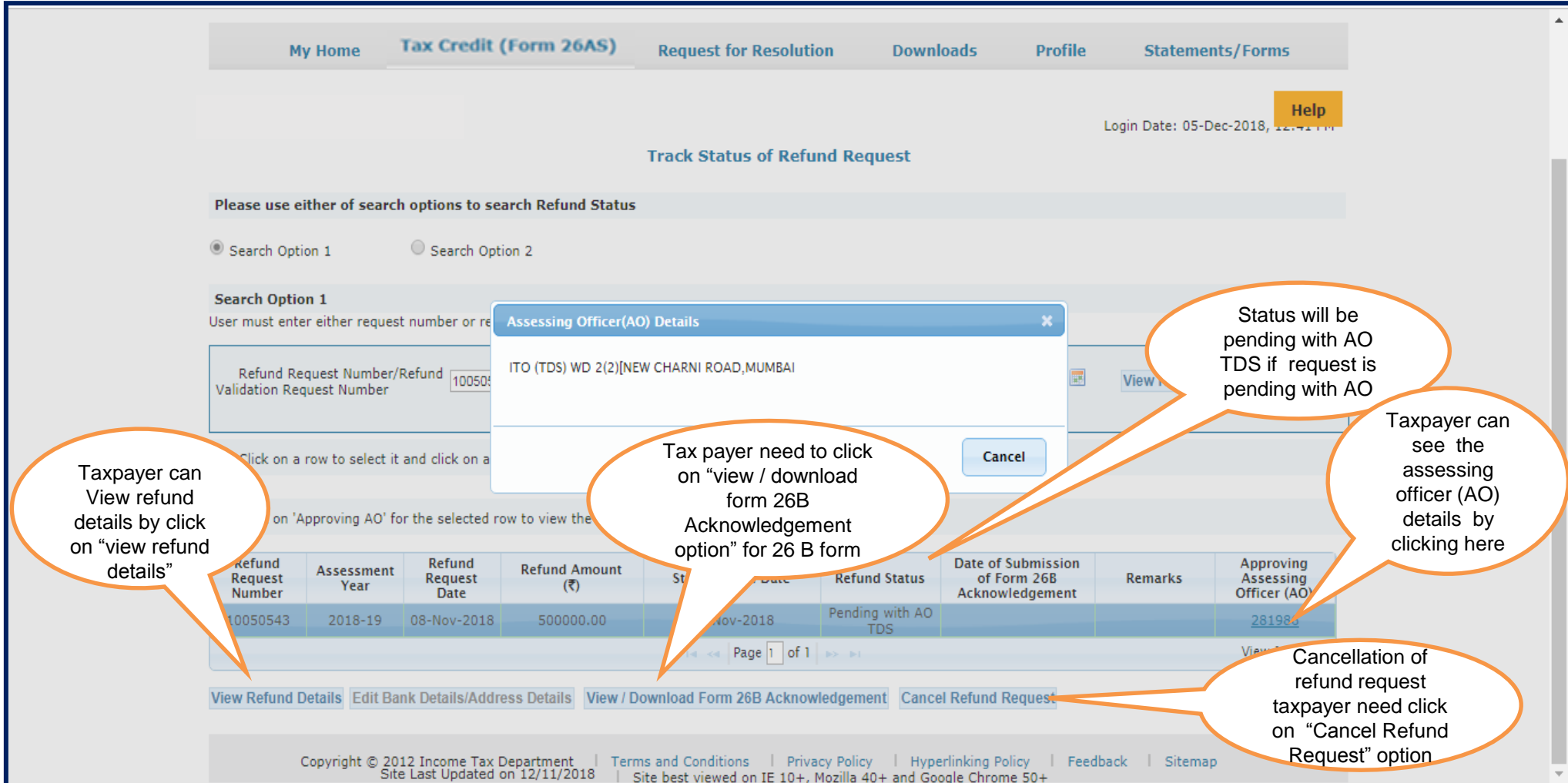
Tax payer can track the request via option “ 1” or “2”

Click here to view “Refund Request Details”

Refund Status showing “Submitted”

- Search Option 1 : User can enter either Refund Request Number or Refund Request Date or both.
- Search Option 2 : User must enter BSR Code, Date of Deposit and Challan Serial Number of the challan for which refund request has been submitted.

## Step 11 (Contd.): Status will pending with AO TDS if request is pending with AO



My Home **Tax Credit (Form 26AS)** Request for Resolution Downloads Profile Statements/Forms

Help  
Login Date: 05-Dec-2018, 12:41 PM

**Track Status of Refund Request**

Please use either of search options to search Refund Status

Search Option 1  Search Option 2

**Search Option 1**  
User must enter either request number or re

Refund Request Number/Refund Validation Request Number: 10050543

Assessing Officer(AO) Details  
ITO (TDS) WD 2(2)[NEW CHARNI ROAD,MUMBAI]

Cancel

View Refund Details Edit Bank Details/Address Details **View / Download Form 26B Acknowledgement** Cancel Refund Request

Refund Request Number	Assessment Year	Refund Request Date	Refund Amount (₹)	Status	Date	Refund Status	Date of Submission of Form 26B Acknowledgement	Remarks	Approving Assessing Officer (AO)
10050543	2018-19	08-Nov-2018	500000.00		Nov-2018	Pending with AO TDS			281984

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**Callout 1:** Taxpayer can View refund details by click on “view refund details”

**Callout 2:** Tax payer need to click on “view / download form 26B Acknowledgement option” for 26 B form

**Callout 3:** Status will be pending with AO TDS if request is pending with AO

**Callout 4:** Taxpayer can see the assessing officer (AO) details by clicking here

**Callout 5:** Cancellation of refund request taxpayer need click on “Cancel Refund Request” option

# 3. Pictorial Guide of “26 QB Refund”

## Step 11 (Contd.) : Furnish “Form 26B Acknowledgement”

FORM NO. 26B - ACKNOWLEDGEMENT							
Request No.:10050525		A.Y.:2019-20		Date of Request:25-Oct-2018			
<b>Name and Address of the Buyer</b>							
ARADHNA KUMAR SHARMA, 156A,UP,Gujarat,110092							
<b>PAN of Buyer</b>		<b>Total Refund Amount Claimed (Rs.)</b>		<b>Number of Challans</b>			
AAAAA0002B		6280.00		1			
<b>DETAILS OF CHALLANS CLAIMED IN THE REFUND REQUEST</b>							
Sr. No.	Challan Identification Number (CIN)			Acknowledgment Number	Available Amount (Rs.)	Refund Amount Claimed (Rs.)	Remaining Available Balance (Rs.)
	BSR Code of the Bank Branch	Date on which Tax Deposited (dd-mm-yy)	Challan Serial Number				
1	9719145	05-Dec-2015	68184	GG0055986	6280.00	6280.00	0.00
Total (Rs.)					6280.00	6280.00	0.00
<p>I undertake that a</p> <ul style="list-style-type: none"> <li>Sum of Rs. 6280.00 [Rs. Six Thousand Two Hundred and Eighty Only (in words)] has been claimed as refund which is the available balance of 1 OLTAS challans as on date</li> <li>I shall not claim the credit of these challans in TDS statements</li> </ul> <p>The above given information is true, complete and correct and is based on the books of account, documents, TDS statements, TDS deposited and other available records.</p>							
Place:	UP		Signature of Authorised Person:				
Date:	01-Nov-2018						
Designation:	admin		Full Name:MAYANK BHARDWAJ				
<p><b>Note:</b>          Please furnish Form 26B Acknowledgement to your Jurisdictional Assessing Officer within 14 days from the date of transmitting the data electronically. Failing to do so will lead to rejection of your Refund Request.</p> <p>Your Refund Request has been submitted. However if you have demand outstanding in your case, you are advised to liquidate the pending demand at the earliest.</p>							

## Step 11 (Contd.): Status will pending with TDSCPC if request is pending TDSCPC

My Home
Tax Credit (Form 26AS)
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### Track Status of Refund Request

Please use either of search options to search Refund Status

Search Option 1    
  Search Option 2

**Search Option 1**

User must enter either request number or request date range

Refund Request Number/Refund Validation Request Number: 
 Refund Request Date: From  To 
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(dd-mmm-yyyy; e.g., 12-Dec-1980)

*i* Click on a row to select it and click on any button to proceed

*i* Click on 'Approving AO' for the selected row to view the Approving Assessing Officer Details

Refund Request Number	Assessment Year	Refund Request Date	Refund Amount (₹)	Status As On Date	Refund Status	Date of Submission of Form 26B Acknowledgement	Remarks	Approving Assessing Officer (AO)
10050310	2018-19	22-Aug-2018	1000.00	24-Aug-2018	Pending with TDSCPC			<a href="#">280626</a>

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Status will be pending with TDSCPC if request is pending with TDSCPC

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## Step 11 (Contd.): Status will pending with refund banker if request is pending with bank

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### Track Status of Refund Request

Please use either of search options to search Refund Status

Search Option 1    
  Search Option 2

**Search Option 1**

User must enter either request number or request date range

Refund Request Number/Refund Validation Request Number:     
 Refund Request Date: From  To,     
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(dd-mmm-yyyy; e.g., 12-Dec-1980)

i Click on a row to select it and click on any button to proceed

i Click on 'Approving AO' for the selected row to view the Approving Assessing Officer Details

Index Number	Assessment Year	Refund Request Date	Refund Amount (₹)	Status As On Date	Refund Status	Date of Submission of Form 26B Acknowledgement	Remarks	Approving Assessing Officer (AO)
0440	2018-19	07-Sep-2018	101.00	07-Sep-2018	Pending with Refund Banker			280876


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Status will be pending with refund banker if request is pending with bank

## Step 11 (Contd.) : Status will “Funds Transfer Successful” once Refund Banker credited the amount in account



### TRACES

TDS Reconciliation Analysis and Correction Enabling System



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#### Track Status of Refund Request

**Please use either of search options to search Refund Status**

Search Option 1    
  Search Option 2

**Search Option 1**

User must enter either request number or request date range

Refund Request Number/Refund Validation Request Number  Refund Request Date From  To,  [View Request Status](#)

(dd-mmm-yyyy; e.g., 12-Dec-1980)

**i** Click on a row to select it and click on any button to proceed

**i** Click on 'Approving AO' for the selected row to view the Approving Assessing Officer Details

Refund Request Number	Assessment Year	Refund Request Date	Refund Amount (₹)	Status As On Date	Refund Status	Date of Submission of Form 26B Acknowledgement	Remarks	Approving Assessing Officer (AO)
10050323	2016-17	24-Aug-2018	486532.32	24-Aug-2018	Funds Transfer Successful	24-Aug-2018	-	280635

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Funds Transfer Successful

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Request will be rejected in case if challan balance is not available.

Request will be rejected if challan details are “Invalid”.

Request will be rejected in case if there is an outstanding demand for “PAN”.

Request will be rejected in case of “Cheque refused”.

Request will be rejected by AO TDS if “Buyer did not approach FAO”.

Request will be rejected in case “Time lapsed to update Invalid Bank Details”.

Request will be rejected where unclaimed challan amount is less than 100.00 per challan.

## **CLARIFICATION ABOUT STATUS OF REQUEST OF REFUND AFTER SUBMITTING 26B (ACKNOWLEDGMENT OF REQUEST) TO A.O.**

- **PENDING WITH AO** : Status will be Pending with A.O once the request is submitted for A.O Approval.
- **PENDING WITH TDS CPC** : Status will be pending with TDS CPC if request is approved by AO.
- **PENDING WITH REFUND BANKER** : Status will be Pending with Refund Banker if request is with Bank.

## Step 11 (Contd.): Status will be rejected if challan balance is not available

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**Track Status of Refund Request**

Please use either of search options to search Refund Status

Search Option 1      Search Option 2

**Search Option 1**

Please enter either request number or request date range

Refund Request Number/Refund Validation Request Number:      Refund Request Date: From  To      [View Request Status](#)

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**i** Refund status as “Submitted” means that request is under validation process once validated status will be changed into Pending for A.O approval >>>>>> .r151834

**i** Click on a row to select it and click on any button to proceed

**i** Click on 'Approving AO' for the selected row to view the Approving Assessing Officer Details

**i** View/Download Form 26B acknowledgement and View Refund Details button will be enabled when request status will be Pending for A.O. approval

Refund Request Number	Assessment Year	Refund Request Date	Refund Amount (₹)	Status As On Date	Refund Status	Date of Submission of Form 26B Acknowledgement	Remarks	Approving Assessing Officer (AO)
10050360	2018-19	29-Aug-2018	15000	30-Aug-2018	Request Rejected		Challan Balance is not Available for which refund request is submitted.	<a href="#">28071</a>

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Status will be rejected if challan balance is not available for which refund request is submitted

## Step 11 (Contd.): Status will be rejected if challan details are “Invalid”

**Track status of Refund Request**

**Please use either of search options to search Refund Status**

Search Option 1     Search Option 2

**Search Option 1**  
Please enter either request number or request date range

Refund Request Number/Refund Validation Request Number:     Refund Request Date From:  To:     [View Request Status](#)

(dd-mmm-yyyy; e.g., 12-Dec-1980)

**Refund status as “Submitted” means that request is under validation process once validated status will be changed into Pending for A.O approval >>>>>> .r151834**

**Click on a row to select it and click on any button to proceed**

**Click on 'Approving AO' for the selected row to view the Approving Assessing Officer Details**

**View/Download Form 26B acknowledgement and View Refund Details button will be enabled when request status will be Pending for A.O. approval**


Refund Request Number	Assessment Year	Refund Request Date	Refund Amount (₹)	Status As On Date	Refund Status	Date of Submission of Form 26B Acknowledgement	Remarks	Approving Assessing Off (AO)
10050360	2018-19	29-Aug-2018	15000	30-Aug-2018	Request Rejected		Challan Details are invalid for which refund request is submitted. Please check the challan details.	<a href="#">260718</a>

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Status will be rejected if challan details are invalid

## Step 11 (Contd.): Status will be rejected due to “Cheque refused”



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### Track Status of Refund Request

Please use either of search options to search Refund Status

Search Option 1      Search Option 2

**Search Option 1**  
User must enter either request number or request date range

Refund Request Number/Refund Validation Request Number  Refund Request Date From  To,  [View Request Status](#)

(dd-mmm-yyyy; e.g., 12-Dec-1980)

*i* Click on a row to select it and click on any button to proceed

*i* Click on 'Approving AO' for the selected row to view the Approving Assessing Officer Details


Refund Request Number	Assessment Year	Refund Request Date	Refund Amount (₹)	Status As On Date	Refund Status	Date of Submission of Form 26B Acknowledgement	Remarks	Approving Assessing Officer (AO)
10044962	2018-19	26-Jul-2018	200000.00	27-Jul-2018	Request Rejected		Cheque Refused	<a href="#">275214</a>

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Request is rejected as cheque is refused

## Step 11 (Contd.): Status will be rejected by AO TDS as “Buyer did not approach FAO”



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**Track Status of Refund Request**

**Please use either of search options to search Refund Status**

Search Option 1    Search Option 2

**Search Option 1**  
User must enter either request number or request date range

Refund Request Number/Refund Validation Request Number:    Refund Request Date: From  To,    [View Request Status](#)

(dd-mmm-yyyy; e.g., 12-Dec-1980)

**i** Click on a row to select it and click on any button to proceed

**i** Click on 'Approving AO' for the selected row to view the Approving Assessing Officer Details

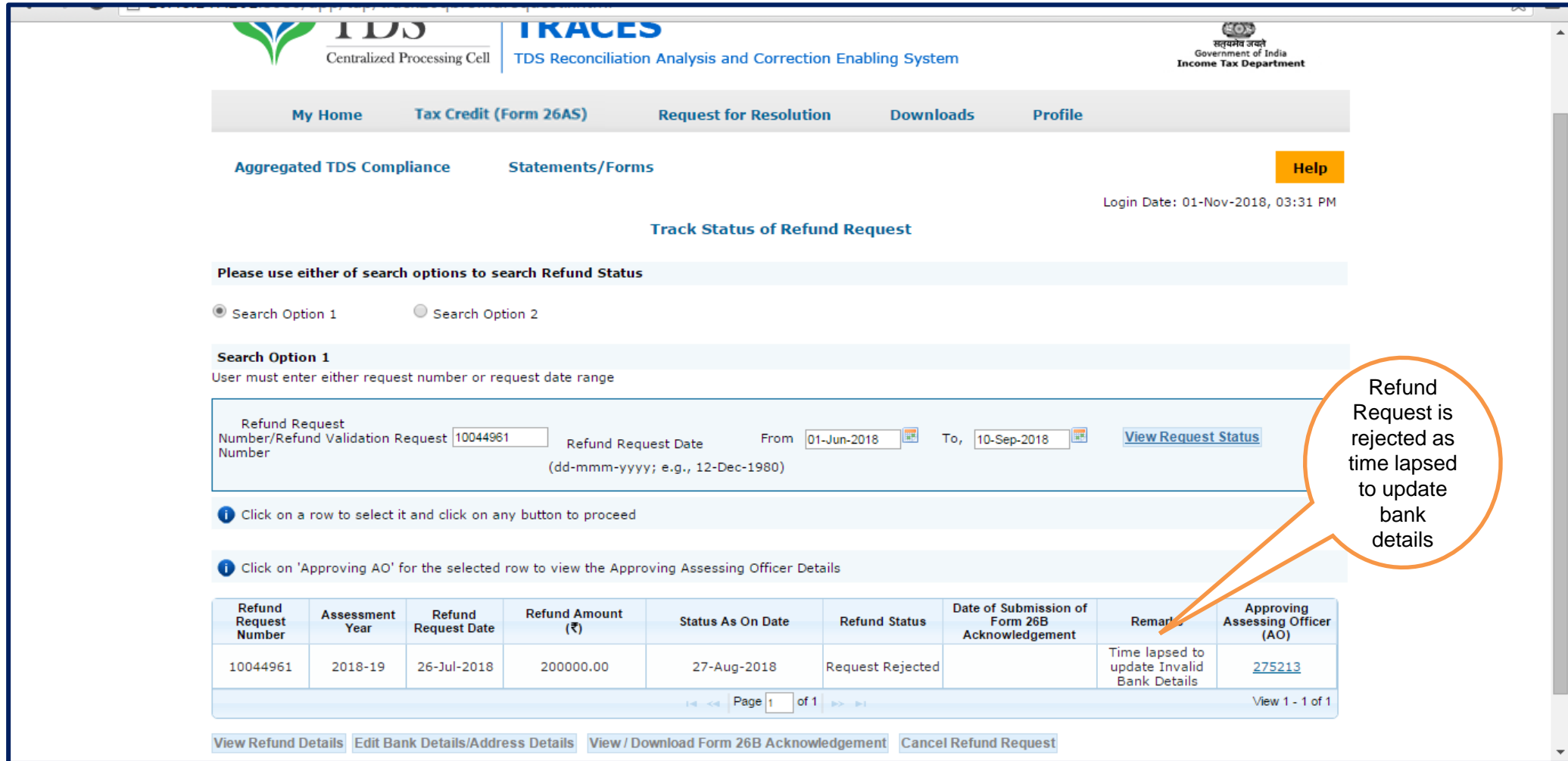
Refund Request Number	Assessment Year	Refund Request Date	Refund Amount (₹)	Status As On Date	Refund Status	Date of Submission of Form 26B Acknowledgement	Remarks	Approving Assessing Officer (AO)
10044945	2017-18	26-Jul-2018	30000.00	31-Jul-2018	Rejected by AO TDS	31-Jul-2018	buyer did not approach FAO	<a href="#">275201</a>

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Request is rejected by AO because Buyer did not approach FAO

## Step 11 (Contd.): Status will be rejected as “Time lapsed to update Invalid Bank Details”



The screenshot shows the TRACES interface for tracking a refund request. The status is 'Request Rejected' with the reason 'Time lapsed to update Invalid Bank Details'. A callout bubble highlights this reason.

**Track Status of Refund Request**

Please use either of search options to search Refund Status

Search Option 1     Search Option 2

**Search Option 1**  
User must enter either request number or request date range

Refund Request Number/Refund Validation Request Number:     Refund Request Date: From  To     [View Request Status](#)

*(dd-mmm-yyyy; e.g., 12-Dec-1980)*

**Table:**

Refund Request Number	Assessment Year	Refund Request Date	Refund Amount (₹)	Status As On Date	Refund Status	Date of Submission of Form 26B Acknowledgement	Remarks	Approving Assessing Officer (AO)
10044961	2018-19	26-Jul-2018	200000.00	27-Aug-2018	Request Rejected		Time lapsed to update Invalid Bank Details	<a href="#">275213</a>

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Refund Request is rejected as time lapsed to update bank details

## Step 11 (Contd.): Status will be rejected if unclaimed challan amount is less than 100.00 per challan

Welcome

**Track Status of Refund Request**

Please use either of search options to search Refund Status

Search Option 1     Search Option 2

**Search Option 1**  
Please enter either request number or request date range

Refund Request Number/Refund Validation Request Number:     Refund Request Date From:  To:     [View Request Status](#)

(dd-mmm-yyyy; e.g., 12-Dec-1980)

**i** Refund status as “Submitted” means that request is under validation process once validated status will be changed into Pending for A.O approval >>>>>> .r151834

**i** Click on a row to select it and click on any button to proceed

**i** Click on 'Approving AO' for the selected row to view the Approving Assessing Officer Details

**i** View/Download Form 26B acknowledgement and View Refund Details button will be enabled when request status will be Pending for A.O. approval

Refund Request Number	Assessment Year	Refund Request Date	Refund Amount (₹)	Status As On Date	Refund Status	Date of Submission of Form 26B Acknowledgement	Remarks	Appr. Ass.
10050360	2018-19	29-Aug-2018	15000	30-Aug-2018	Request Rejected		Refund Request can be submitted where unclaimed amount is greater than Rs 100.00 per challan.	<a href="#">280718</a>

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Status will be rejected where unclaimed challan amount is less than Rs100.00 per challan

# THANK YOU

## Please Note:

- 1) **For Feedback** : You can share your feedback on [contactus@tdscpc.gov.in](mailto:contactus@tdscpc.gov.in)
- 2) **For any Query** : You can raise your concern on “Request for Resolution” as Online Grievance on TRACES Website.
- 3) **For any query related to website:** You can raise your concern on below mentioned numbers  
Toll Free Number - 1800103 0344  
Land Line Number - 0120 4814600